

Limington Department of Public Works

18 Axelsen Rd
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Mailbox Policy for Limington Residents

Purpose

During snowplowing operations, the Town of Limington plows may damage or destroy privately-owned mailboxes located in the street right-of-way. While there is no legal requirement for the Town to replace these boxes (the State of Maine and many municipalities do not), it has been the long-standing practice of the Town to do so.

The purpose of this policy is to outline the circumstances under which the Town will replace private mailboxes or reimburse owners who wish to purchase more expensive replacements than the Town will provide.

Eligibility for Reimbursement

In order to be eligible for replacement or reimbursement, the following conditions must be met:

1. The damaged mailbox and/or post must meet the requirements of the United States Postal Service regarding construction and location.

Mailbox design and installation standards are available from several sources, and mailbox owners are expected to consult this information prior to undertaking any mailbox installation/replacement. The following standards have nation-wide relevance and were developed in cooperation with one another:

The United States Postal Service (USPS) Mailbox Guidelines

The USPS defines the standards for mailbox construction, as well as the placement tolerance that must be met to accommodate postal operations. Specifics may be obtained from your local post office or online at:

<https://www.usps.com/manage/know-mailbox-guidelines.htm>.

2. The damage must of have been caused by *direct contact with Town equipment*. The Town will not repair or replace mailboxes or posts damaged solely by snow thrown by plowing or removal equipment.
3. The property owner must notify the Town within 48 hours from when the damage occurred for it to be repaired or replaced.

Policy

If a mailbox and/or its support post is damaged or destroyed by Town equipment engaged in snow plowing or snow removal operations, the Town will offer the owner of the property the choice of one of the following:

1. The Town will furnish and install a standard replacement post and/or mailbox.

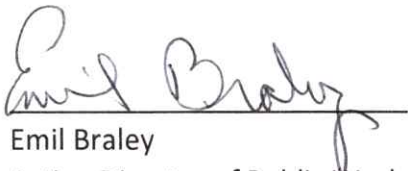
1. The Town will furnish and install a standard replacement post and/or mailbox.
2. The Town will reimburse the owner in an amount equal to the cost of the standard post and/or mailbox offered by the Town.

Public Works Responsibilities

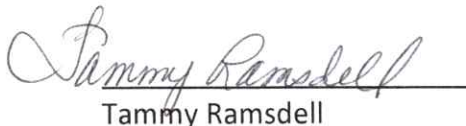
1. Annually, the Director of Public Works shall establish the dollar amount of reimbursement to be provided in accordance with this policy. This amount shall be based on the actual cost to the Town of a standard post and/or mailbox.
2. The Public Works Department shall install a new box and/or post for those residents requesting this option. When this work cannot be performed for any reason, including frozen ground, the Department shall either make temporary repairs or provide a temporary mailbox installation sufficient to allow the postal service to resume mail delivery.
3. The Department shall periodically review this policy and, when necessary, recommend changes or revisions.

Reimbursement amount is \$40.00

Limington Public Works has developed this policy to promote compliance with these national standards and to help further clarify the expectations and responsibilities of mailbox owners. Such compliance helps us ensure that we continue to provide safe, efficient and accessible roadways for all. To further specify the details associated with mailbox height, location, offset, and post type to minimize the potential hazards and conflicts associated with mailbox installations and to reduce the opportunities for damage to mailboxes, refer to the Departments Mailbox Guidelines document.



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